

**ROUND LAKE VILLAGE BOARD OF TRUSTEES MEETING**  
**January 15, 2020 7pm**

<b>PRESENT:</b>	Mayor Gary Putman Trustee Thomas Bergin Trustee Heidi Parker	Trustee Paul Block Trustee Matthew Coldrick
<b>ABSENT:</b>	John Stevenson	Jessica Max
<b>ALSO PRESENT:</b>	Thomas Peterson CEO Peter Sheridan Leeanne Martin (RLFD) Mue Ziegler Samantha Miller	Chief Frank Mazza Danielle Rigney David Ziegler-Sheridan Gillian Rigney Lydia Hoffman

Mayor Putman called the meeting to order at 7pm.  
The pledge of allegiance was recited.

**PUBLIC COMMENT**

David Ziegler-Sheridan introduced himself to the Board and proceeded to discuss a traffic incident that happened on Kingsley Ave on 1/10/20. He described almost being hit by a car – see letter attached. He expressed his eagerness to work with the Village to come up with a solution to remedy the problem. He noted that making Kingsley Ave a dead-end at Burlington Ave would be a good solution.

Mue Ziegler presented a letter to the Board about a December 2019 incident where she and Peter Sheridan were nearly struck by a car on Kingsley Ave as well – see attached.

Peter Sheridan also presented a letter which he read to the Board – see attached. He noted that the street is bookended by two parking lots, one at Lake Ridge Restaurant and one at the Village Inn. Mr. Sheridan agreed that making Kingsley dead-end at Burlington Ave would remedy the problem.

Kim Sheridan-Dugmore noted that kids play on the church lawn every day and Kingsley Ave becomes an extension of that with kids often spilling into the street. Trustee Coldrick noted that Kingsley Ave is different from other streets with all the restaurant patrons and traffic. Samantha Miller stated she didn't think making it a one-way street would solve the problem. Gillian Rigney suggested adding some 'Children at play' signs in the area. Much discussion ensued. Attorney Tom Peterson stated he would check the local law with regard to closing the street. Mayor Putman stated that he would also research to see what he could find. Further discussion ensued about lowering the Village speed limit and approaching the NYS legislature about it.

## **REPORTS**

### Superintendent - absent

#### Fire Chief

- 41 calls in December
- 535 calls for 2019 – 140 more calls than 2018
- 2019 has been the busiest year so far
- Asked about burning Christmas trees on the lake this year – it was agreed that the lake was not frozen enough yet
- Replacing a chief's car and adding a pickup truck to the fleet. Mazza noted he would probably need to spend around \$100,000 and will look on State contract.

#### Parking Enforcement Officer

Mr. Claydon noted that he wrote one ticket and one warning this past month. Discussion ensued about the six tickets he issued the night of the last Board meeting. He stated that the first trial dates are set for February 2020.

#### Building Department

- Six new building permits issued at Victorian Landings this year
- Two foundations poured at Griffin's Ridge
- Belmonte has already sold one of the units in the reconfigured lot area.

### Treasurer - absent

#### Auditorium/AP3

Lydia Hoffman gave an update on the AP3 Committee – see attached.

She spoke about lowering the number of gigs per weekend so we will try not to have an event on Friday/Saturday/Sunday every weekend to give a break to the neighbors. She stated that Adrienne Maros, Auditorium Manager, is working with David Straight to redo the Auditorium website. She also noted that she would like to go forward on setting up internship positions for Dan Peczka and Adrienne Maros. She noted that the stipend is TBD. She asked the Board for their support on this and the Mayor agreed that it sounded like a good idea.

Ms. Hoffman discussed the way-finding signs and said she would present to the Board when she had all her information together. Ms. Hoffman also noted that she did not receive grant funds from Global Foundries for the Auditorium kiosk that she proposed. She noted that she will work on a kiosk for the bike trail as well as for Griffin's Ridge. She asked the Board if they would consider buying three kiosks and Mayor Putman said we could probably use Parkland funds.

Ms. Hoffman stated that she did receive the Global Foundries grant for the seating at the new memorial and that a proposal for that will follow. She also noted that approximately 50 chairs

were removed from the Auditorium and joined into pairs and sold. She estimated they collected \$1200 and suggested that 15% of the proceeds go back to the Village. Lastly she is starting a new fundraiser about spare change and will explain more at an upcoming meeting. The next Speakeasy is scheduled for January 25<sup>th</sup> in the Community Room.

### **OLD BUSINESS**

#### Van Duzee house

Attorney Peterson requested a resolution for the title company which they need when Edna VanDuzee's home at 2 Saratoga Ave Round Lake is set to close.

### **RESOLUTION No. 1 OF 2020**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorizes and instructs the Mayor to sign the closing papers for 2 Saratoga Avenue Round Lake, NY and to sign a document indicating that the funds will be dedicated to the Round Lake Auditorium as Edna VanDuzee expressed in her last will and testament **RESOLVED by** Trustee Bergin **SECONDED by** Trustee Parker.

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Block – aye  
Trustee Coldrick – aye

### **RESOLUTION ADOPTED**

#### Comprehensive Plan

Mayor Putman read through the timeline for the adoption of the Round Lake Comprehensive Plan – see attached.

### **RESOLUTION No. 2 OF 2020**

**WHEREAS** the Village Board of Trustees of the Village of Round Lake (“Village”) wishes to revise and amend its Comprehensive Plan (“Project”); and

**WHEREAS** a public workshop was held on the Project on September 18, 2019; now, therefore, it is

**RESOLVED** that the Village names itself Lead Agency for the purpose of administration of the NYS Environmental Quality Review Act (“SEQR”) pursuant to 6 NYCRR §617.2(u), makes an initial determination pursuant to 6 NYCRR §617.6(1) that the Project is subject to SEQR review, does not involve a Federal agency, will not involve another agency, does not require coordinated review, and that the Project is a Type I action; and it is further

**RESOLVED** that the Project, together with a copy of this Resolution and the related Project Environmental Assessment Form, shall be provided to the Saratoga County Planning Agency for its review and recommendation; and it is further

**RESOLVED** that a public hearing on the Project shall be held at 6:45pm on Wednesday, February 19, 2020, at the Community Room of the Round Lake Village Hall, 49 Burlington Avenue, Round Lake, New York; and it is lastly

**RESOLVED** that the Village Clerk is directed to publish notice of the public hearing at least 10 days prior to the hearing, and to keep copies of the proposed Comprehensive Plan and the related Environmental Assessment Form in her office and available to the public during those hours in which her office is regularly open.

**RESOLVED by** Trustee Bergin **SECONDED by** Trustee Coldrick.

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Block – aye  
Trustee Coldrick – aye

#### **RESOLUTION ADOPTED**

#### **NEW BUSINESS**

##### Amended procurement policy

Mayor Putman was researching the state procurement regulations and noticed that the Village's policy was not in keeping with the state's policy – General Municipal Law section 103. We have amended our policy to align with GML 103 as follows:

#### **RESOLUTION No. 3 OF 2020**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees adopts the procurement policy and amends the limit from \$10,000 to \$20,000 upon which supplies or equipment needs to be formally bid **RESOLVED by** Mayor Putman **SECONDED by** Trustee Coldrick.

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Block – aye  
Trustee Coldrick – aye

#### **RESOLUTION ADOPTED**

#### **CORRESPONDENCE**

None

#### **APPROVAL OF MINUTES**

None for this meeting

**APPROVAL OF ABSTRACT**

**RESOLUTION No. 4 of 2020**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorizes the payment of the January abstract in the amount of \$61,387.88 **RESOLVED by** Trustee Bergin **SECONDED by** Trustee Parker.

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Block – aye  
Trustee Coldrick – aye

**RESOLUTION ADOPTED**

**ATTORNEY**

Nothing for this meeting

**MAYOR**

Mayor Putman stated that the Dog Park Committee will present to the Board at the February meeting. The Mayor also noted that he'd like to discuss demolishing the grandstand at the ballfield at our next meeting. The Mayor stated he is still gathering information and researching moving the fiscal year and will report to the Board again soon. Discussion ensued about changing water collection dates to March/October and changing tax bill due dates as well.

**TRUSTEES**

Trustee Block congratulated all who had new babies in their families.

**PUBLIC COMMENT**

None

**MOTION** by Trustee Block to enter into Executive Session to discuss new Fire Department volunteers **SECONDED** by Trustee Bergin **MOTION APPROVED**

**MOTION** by to return to Regular Session by Trustee Bergin **SECONDED** by Trustee Parker **MOTION APPROVED**

**RESOLUTION No. 5 of 2020**

**BE IT RESOLVED** that the Village of Round Lake Trustees accepts new members Richard Schuler & Paul Newhook to the Fire Department effective 1/15/20:  
**RESOLVED** by Trustee Bergin, **SECONDED** by Trustee Parker.

Mayor Putman – aye  
Trustee Bergin – aye

Trustee Block - aye  
Trustee Coldrick - aye

**Trustee Parker - aye**

**RESOLUTION APPROVED**

**ADJOURN**

**MOTION** by Trustee Bergin to adjourn meeting at 8:18pm

**MEETING ADJOURNED**

**Respectfully submitted,**

**Kim Sheridan-Dugmore  
Village Clerk**