

**ROUND LAKE VILLAGE BOARD OF TRUSTEES MEETING  
December 10, 2019 7pm**

**PRESENT:** Mayor Gary Putman Trustee Paul Block  
Trustee Thomas Bergin Trustee Matthew Coldrick  
Trustee Heidi Parker

**ABSENT:** Frank Mazza Peter Sheridan

**ALSO PRESENT:** Thomas Peterson Jessica Max  
John Stevenson Karen Ritchey  
Sandy Finkle Jim Finkle  
Hailee Finkle Bob Claydon  
Ed Cameron

Mayor Putman called the meeting to order at 7pm.  
The pledge of allegiance was recited.

**PUBLIC COMMENT**

Sandy Finkle asked if anything can be done about the siren. The Mayor proposed a fix two months ago with the Hose Company's Executive Board and will revisit it with them. He noted that the dispatcher was not willing to differentiate between types of calls. Much discussion ensued. The Mayor said he would revisit the question about the nighttime siren as well as possibly muffling some of the directions the siren blows in. Chief Cameron noted that residents can stop in and ask questions during Tuesday drill if they want.

**REPORTS**

Superintendent

- Water readings completed – new meters to be installed for two accounts
- Brake work done on the 2000 International
- Tree lighting done
- Snow cleanup from big storm

Animal Control

No calls

Fire Chief (Ed Cameron gave Chief Mazza's report)

- 65 calls in November
- 507 calls so far for 2019
- Santa Express comes through the Village on the morning of 12/21
- National Grid seminar – FD is now able to test for natural gas through a closed window

### Parking Enforcement Officer

- Was out issuing tickets to several cars during the meeting and came in at the end to report he had written 6 tickets tonight and 1 ticket and 4 warnings since November.

### Treasurer

Jessica Max distributed the monthly trial balance. She also noted that she deposited a check for the remainder of the Neal Andrew's estate into the charitable gifts account.

Ms. Max noted that the Office of the State Comptroller recommended the Fire Department Capital Reserve 'H' Fund be reclassified into the General Fund. In our budget, this capital reserve fund is called 'Fire Equipment Reserve'.

### **RESOLUTION No. 137 of 2019**

**BE IT RESOLVED** that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Fire Equipment Reserve Fund" (hereafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of fire apparatus and other fire protection equipment. The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the reserve fund in a manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Round Lake. Any interest earned of capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provide by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceeding as may be required by Section 6-c of the General Municipal Law and any other law, including permissive referendum if required by subdivision 4 of Section 6-c.

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorizes the Treasurer to close the Fire Equipment Reserve H Fund and transfer \$297,437.75 to the General Fund

**RESOLVED** by Trustee Coldrick **SECONDED** by Trustee Parker

Mayor Putman - aye

Trustee Block - aye

Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick - aye

## **RESOLUTION ADOPTED**

### Auditorium/AP3

Trustee Parker had a meeting with the architectural consultant hired to work on the Auditorium, Mark Thaler last week to get an update on his progress in completing the Auditorium master plan. Trustee Parker also noted that the AP3 group has been removing chairs from the Auditorium and selling them in joined pairs as a fundraiser for AP3. She noted an agreement would be made on fairly splitting the proceeds. She also noted that all the nameplates have been removed and will be saved for a future project.

## **OLD BUSINESS**

### Comprehensive Plan

Mayor Putman noted that Trustee Bergin and Parker worked to complete a draft of the comprehensive plan. Trustee Bergin mentioned he thought it was a good idea to revisit the plan every five years or less. He feels that the Village needs a more comprehensive zoning map. Both Trustee Bergin and Parker stated that they have brought the plan as far as they could noting that they have retained as much greenspace as possible.

Trustee Bergin stated that paper streets were not addressed in this document, noting this should not hold up the process of adopting the plan. Attorney Peterson stated we can identify the paper streets when we do our zoning. Much discussion ensued. Peterson said the Village needs to refer this to the county planning board now. Attorney Peterson also noted that we'll need to do a SEQR short form and have an additional two public hearings as part of the official process.

### Griffin's Ridge lot line adjustment

Trustee Bergin noted that the cost for the project seems too high to justify doing it. Karen Ritchey stated her concern was for the people walking on her property. She stated that kids have climbed on the generator in her yard. Mayor Putman stated he would speak with CEO Sheridan about getting filing cost estimates and will get back to Karen Ritchey.

### Albany Ave wooden sidewalk

Mayor Putman stated that he would follow up with Joella Knapp, the resident who wrote the original letter about the sidewalk.

## **NEW BUSINESS**

### DPW vehicle repairs

Mayor Putman noted that our 2003 front loader has some problems and is currently at CAT to determine the extent of the damage and what needs to be done. They were not able to give an estimate on the repair and had to pull the cab off to get to the transmission to fix the problem. The dealer said the vehicle was in great shape despite the current malfunction.

**RESOLUTION No. 138 OF 2019**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorizes the transfer of \$15,000 from the unrestricted fund balance to the DPW Equipment Maintenance account (A-5132.41) to cover the cost of the repairs on the 2003 loader truck **RESOLVED by** Trustee Bergin **SECONDED by** Trustee Coldrick.

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Block – aye  
Trustee Coldrick – aye

**RESOLUTION ADOPTED**

**CORRESPONDENCE**

A thank you letter was received from TOMVO, Inc. (Things of my very own) for the zombie walk food pantry donation.

**APPROVAL OF MINUTES**

**RESOLUTION No. 139 OF 2019**

**BE IT RESOLVED** that the Meeting Minutes from 11/20/19 are approved **RESOLVED by** Trustee Coldrick **SECONDED by** Trustee Bergin.

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Block – aye  
Trustee Coldrick – aye

**RESOLUTION ADOPTED**

**APPROVAL OF ABSTRACT**

**RESOLUTION No. 140 of 2019**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorizes the payment of the December abstract in the amount of \$86,114.27 **RESOLVED by** Trustee Bergin **SECONDED by** Trustee Coldrick.

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Block – aye  
Trustee Coldrick – aye

**RESOLUTION ADOPTED**

**ATTORNEY**

Nothing for this meeting

**MAYOR**

Mayor Putman thanked Trustee Coldrick for organizing the ‘Friendsgiving’ dinner that raised \$440 for the No Kid Hungry organization. The Mayor also thanked Danielle Rigney, Samantha Miller, Kim Sheridan-Dugmore, and Jessica Max for organizing the tree lighting ceremony.

Mayor Putman noted that he got a request from the Town of Malta to add the internet company Massive Mesh to our cell tower.

The Mayor noted that the Village now owns three parcels in Griffin’s Ridge as part of the stormwater drainage system and noted that we would like to dedicate these parcels as Village Parkland. Attorney Peterson stated that the town assessor asked about their designation. Peterson noted to the Board that making it Parkland now would ensure that it stays as Parkland and to undo the designation would be difficult. The attorney also noted that the Village does not need to fence it off. Trustee Block asked if there was any downside to a Parkland designation. Attorney Peterson said there was not. He also noted that the Village does not have to maintain it in any particular way either.

**RESOLUTION No. 141 of 2019**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorizes the Mayor to sign the appropriate forms needed to designate three newly conveyed parcels as Parkland.

**RESOLVED by** Trustee Coldrick **SECONDED by** Trustee Bergin.

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Block – aye  
Trustee Coldrick – aye

**RESOLUTION ADOPTED**

The Mayor mentioned that he would like to have the Board think about the possibility of changing the Village fiscal year from June to May to January to December. He noted that he has been speaking with other villages and noted that we are not locked into the current term if we want to change it. He stated he would share info with the Board as he did more research.

Mayor Putman stated he is going to a meeting with Saratoga County regarding shared services on a ‘waste to energy’ anaerobic digester. He stated he would report back to the Board about it.

**TRUSTEES**

Trustee Bergin asked if anyone was having issues with County Waste after switching to Twin Bridges. No one commented.

**PUBLIC COMMENT**

Jim Finkle asked why the December meeting date have changed. Discussion ensued.

**MOTION** by Mayor Putman to enter into Executive Session to discuss the employment of a particular person **SECONDED** by Trustee Bergin **MOTION APPROVED**

**MOTION** by to return to Regular Session by Trustee Bergin **SECONDED** by Trustee Coldrick  
**MOTION APPROVED**

**ADJOURN**

**MOTION** by Trustee Bergin to adjourn meeting at 8:27pm

**MEETING ADJOURNED**

Respectfully submitted,

Kim Sheridan-Dugmore  
Village Clerk