

ROUND LAKE VILLAGE BOARD OF TRUSTEES BOARD MEETING
November 15, 2017 7pm

PRESENT:	Mayor Thomas Bergin	Trustee Heidi Parker
	Trustee Gary Putman	Trustee Paul Block
	Trustee Chris Nellissen	

ALSO	Frank Mazza	Peter Sheridan
PRESENT:	Tim Shafts	Luisa Polsinelli
	Jason Kemper	Robert Claydon
	David Meager	Lydia Hoffman
	Leah Stewart	Nick Dean
	Danielle Rigney	Scott Rigney
	Reid Burchell	Dave Vitti
	Samantha Snyder	Christine Van Patten
	Frank & Annette Spano	Frank & Madeline Grosso
	Kim Berry	Tina Alviar
	NU42 (?)	Amy & Eric Leach
	Ken Rawley	Linda Connors
	Denise McDonald	

Mayor Bergin called the regular meeting of the Village Board to order at 7:00pm
The pledge of allegiance was recited.

PUBLIC COMMENT/PRESENTATION PERIOD

Jason Kemper the Director of Planning for Saratoga County addressed the Board. He gave some background information about the Zim Smith Trail. He discussed the Mechanicville Extension and spoke about some of the leftover money going to pave the trail south of the Village, improvements at the Eastline Road crossing, adding several additional lots in Mechanicville and at Coons Crossing and paving and expanding/stripping the parking lot in Round Lake. He discussed the scope of work and the many approvals needed. He continued by stating the trail gets much heavier use than was originally expected and the need is there to expand the lot an additional 88 feet. He noted that construction is anticipated for Winter/Spring 2018. Mr. Kemper addressed a range of questions and complaints from several Village residents and added that the County would do its best to accommodate the surrounding homeowners with the possible addition of a fence and landscaping to camouflage the new parking lot. Several Village residents requested that no signs be erected that limit the use of the lot. Mayor Bergin requested that Mr. Kemper please be in touch with the Village in the spring to see if we should arrange another meeting.

Dave Meager from Adirondack Trust Insurance addressed the Board to review the yearly renewal of the Village's insurance policies

Tim Shafts and Luisa Polsinelli asked the Board if the flashing stop sign was installed for Leah's Cakery. Mayor Bergin stated that it wasn't and noted that it was installed to help remedy an ongoing problem of cars not stopping there. He also noted that school buses do stop there as he should know since he drives one for the district.

Aaron Morris addressed the Board requesting the big Christmas tree be lit this year. The Board said they would take it under advisement.

REPORTS

DPW-Superintendent Stevenson

- Meter reading started
- Basketball Court paved – stripe it in the Spring (price out)
- Dog waste stations installed
- Salt Barn complete – DPW will finish up last bits
- Docks out – gate open for a bit longer
- Park benches installed in Orient Park
- Leaves, brush and general seasonal cleanup underway

Animal Control

No calls

Fire Chief

- Report attached
- 36 calls last month
- Toys for Tots box in the Village Hall until 11/24
- Parade at Ballston Spa
- Santa will come through the Village on 12/16

Code Enforcement

- New building permit issued for Griffin's Ridge today

CEO Peter Sheridan stated he is having a problem resolving a situation with Amedore regarding the access road and the storm pond. Amedore would prefer to eliminate the access road and the Village would like a fence around the storm pond, but the PDD would have to be amended. Discussion ensued and Mr. Sheridan will write to Amedore to address it.

Parking Enforcement

Bob Claydon stated he will start issuing warning tickets on any vehicle parked on the road now that we're in snow season.

Treasurer

- Report attached showing fund transfers for the month
- Budget expended for the year on water purification
- Salt Barn fund transfer made in advance of receiving bond

RESOLUTION No. 87 OF 2017

WHEREAS, the Village Treasurer has submitted the Treasurer’s Report which identifies the disbursements for the Village; and **WHEREAS**, the Village Board of Trustees of the Village of Round Lake has adopted the 2017 Village Budget; and **WHEREAS**, the Village Board of Round Lake desires to amend the 2017 Village Budget for estimated appropriations and amend budgetary appropriations between department and intra-department line items; now, therefore, be it **RESOLVED** that the Village Board of Round Lake authorizes the 2017 Purification and Water Tower Maintenance Funds to be amended as follows:

Increase Purification Fund	F-8330.4	\$ 3,000.00
Decrease Water Tower Maintenance Fund	F-8320.42	3,000.00

Trustee Nellissen – aye	Trustee Block – aye
Trustee Putman – aye	Trustee Parker – aye
Mayor Bergin – aye	

RESOLUTION ADOPTED

RESOLUTION No. 88 OF 2017

WHEREAS, the Village Treasurer has submitted the Treasurer’s Report which identifies the disbursements for the Village; and **WHEREAS**, the Village Board of Trustees of the Village of Round Lake has adopted the 2017 Village Budget; and **WHEREAS**, the Village Board of Round Lake desires to amend the 2017 Village Budget for estimated appropriations and amend budgetary appropriations between department and intra-department line items; now, therefore, be it **RESOLVED** that the Village Board of Round Lake authorizes the 2017 Capital Project DPW and Sewer Capital Projects Funds to be amended as follows:

Increase Capital Project DPW Fund	A9960.9	\$ 5,000.00
Decrease Sewer Capital Project Fund	G9960.9	5,000.00

Trustee Nellissen – aye	Trustee Block – aye
Trustee Putman – aye	Trustee Parker – aye
Mayor Bergin – aye	

RESOLUTION ADOPTED

Ms. Shaffer stated she would like some time at the next Board meeting to discuss what she learned at the budget planning course with the State Comptroller’s Office.

Veteran’s Committee

Mayor Bergin stated that the Veteran’s service was a successful event.

OLD BUSINESS

Water Project

Mayor Bergin discussed the water testing and noted that with the mixer now in place we need to discuss what steps to take next. Deputy Mayor Gary Putman stated that the Ad Hoc water Committee met the night before and discussed several proposals and noted that the group would send a summary to residents. He also noted that testing costs would probably be reimbursable up to 60% with the water grant. Mayor Bergin suggested another comprehensive meeting with Mike Harrington (Lamont Engineers), the Board and any interested parties. Discussion ensued. A special meeting was set for 12/6/17 at 6:30pm.

NEW BUSINESS

BAS proposal

Dave Vitti and Reid Burchell presented some options to the Board for some upgrades to the technology in the office including a new server, desktops, email hosting/backup and phone system. Much discussion ensued. Trustee Nellissen stated it made sense to switch the Time Warner account to a faster speed. Mayor Bergin stated the Village would review the proposal and get back to them.

Records Management

Kim Sheridan-Dugmore presented the records management proposal from K Sickler Murphy Consultants. The proposal would include writing a grant to organize the entire collection of municipal records including everything in the upstairs room and in the office (not historical records). She also noted that the grant would be written as a shared services grant with the Hose Company.

RESOLUTION No. 89 OF 2017

BE IT RESOLVED that the Round Lake Village Board of Trustees authorizes payment of up to \$750 to K Sickler Murphy to write the LGRMIF records management grant for 2018.

RESOLVED by Trustee Nellissen, **SECONDED** by Trustee Parker

Trustee Nellissen – aye

Trustee Block - aye

Trustee Putman – aye

Trustee Parker - aye

Mayor Bergin - aye

RESOLUTION APPROVED

Griffin’s Ridge

Mayor Bergin stated that we need to re-resolve and clarify Resolution No. 33 from 2017 with regard to taking the roads in Griffin’s Ridge. Ms. Sheridan-Dugmore explained that the Dept. of Transportation needs a more comprehensive resolution listing each road by name.

RESOLUTION No. 90 OF 2017

BE IT RESOLVED that the Round Lake Village Board of Trustees modifies Resolution No. 33 of 2017 which accepted dedication of West Avenue, Cleveland Avenue Extension, Village Circle North and Village Circle South in Griffin’s Ridge with a Letter of Credit for \$100,000 as revised by Attorney Peterson to include the road lengths as required by the Department of Transportation. **RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Parker

Trustee Nellissen – aye
Trustee Putman – aye
Mayor Bergin - aye

Trustee Block - aye
Trustee Parker - aye

RESOLUTION APPROVED

Salt Barn

Mayor Bergin stated that we did not include the actual bid estimate from Green Meadows on Resolution No. when we accepted their bid so we are doing that tonight.

RESOLUTION No. 91 OF 2017

BE IT RESOLVED that the Round Lake Village Board of Trustees accepts the bid for \$104,500.00 from Green Meadows Enterprises for the Salt Barn.
RESOLVED by Trustee Putman, **SECONDED** by Trustee Block

Trustee Nellissen – aye
Trustee Putman – aye
Mayor Bergin - aye

Trustee Block - aye
Trustee Parker - aye

RESOLUTION APPROVED

CORRESPONDENCE

Mayor Bergin read an email that was sent to the town from a small business owner who wants to set up a kayak hub at the lake on Route 9. Discussion ensued about how crowded the boat launch area gets as well as an overflow of parked cars. It was discussed that the kayak launch at the preserve would be better suited to this venture.

Mayor Bergin read a letter from a small business owner who asked about using the Community Room for Zumba exercise classes. The Board decided it was not an appropriate use of the room since she would make money on the classes.

APPROVAL OF MINUTES

RESOLUTION No. 92 OF 2017

BE IT RESOLVED that the Meeting Minutes from 10/18/17 are approved **RESOLVED by** Trustee Nellissen **SECONDED by** Trustee Block.

Trustee Nellissen - aye
Trustee Putman – aye
Mayor Bergin – aye

Trustee Block – aye
Trustee Parker – aye

RESOLUTION ADOPTED

RESOLUTION No. 93 OF 2017

BE IT RESOLVED that the Public Hearing Minutes from 10/18/17 are approved **RESOLVED by** Trustee Block **SECONDED by** Trustee Putman.

Trustee Nellissen - aye
Trustee Putman – aye
Mayor Bergin – aye

Trustee Block – aye
Trustee Parker – aye

RESOLUTION ADOPTED

ATTORNEY

Attorney Peterson received a copy of the signed Memorandum of Understanding from Wayne Beale for the Village’s records. Regarding Victorian Landings roads, Attorney Peterson noted that he has included the mention of the grate at the bottom of Victorian Blvd in the letter to Amedore. Mr. Peterson stated that he would present a resolution to the Board for their approval at the next meeting.

MAYOR

Mayor Bergin announced to the Board that he would not run for Mayor in the March 2018 election.

VILLAGE TRUSTEES

Trustee Nellissen asked about the status of the Victorian Landings deeds. Attorney Peterson stated he spoke with Amedore’s attorney about ironing out the language.

APPROVAL OF ABSTRACTS

RESOLUTION No. 94 OF 2017

BE IT RESOLVED that the Round Lake Village Board of Trustees authorize payment of the November abstract in the amount of \$78,190.48 and October prepaids \$76,064.04 **RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Block

Trustee Nellissen – aye
Trustee Putman – aye
Mayor Bergin - aye

Trustee Block - aye
Trustee Parker - aye

RESOLUTION APPROVED

PUBLIC COMMENT/PRESENTATION PERIOD

CEO Peter Sheridan asked if a Certificate of Occupancy should be issued for the Salt Barn now. Superintendent Stevenson said yes. Scott Rigney asked when the landscaping would start and Mayor Bergin stated that we would wait for spring.

Trustee Nellissen inquired about the dumpster at Leah’s on Washington Ave. Superintendent Stevenson noted that it was on the Village right of way, but Mayor Bergin added that it was still on Leah’s property.

MOTION by Trustee Parker to go into Executive Session **SECONDED** by Trustee Nellissen

MOTION APPROVED

MOTION by Trustee Putman to return to Regular Session **SECONDED** by Trustee Nellissen

MOTION APPROVED

RESOLUTION No. 95 OF 2017

BE IT RESOLVED that the Round Lake Village Board of Trustees appoints John Shafts Jr. to Assistant Superintendent pending discussion with Saratoga County Civil Service Department **RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Parker

Trustee Nellissen – aye
Trustee Putman – aye
Mayor Bergin - aye

Trustee Block - aye
Trustee Parker - aye

RESOLUTION APPROVED

RESOLUTION No. 96 of 2017

BE IT RESOLVED that the Village of Round Lake Trustees accepts new members Daniel Powers, Edward Schmitz, Kyriana Clink, and Vincent Macygin to the Fire Department effective 11/15/17, **RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Putman.

Trustee Nellissen – aye
Trustee Putman – aye
Mayor Bergin - aye

Trustee Parker - aye
Trustee Block - aye

RESOLUTION APPROVED

ADJOURN MEETING

MOTION by Trustee Nellissen to adjourn the meeting at 9:50pm

MEETING ADJOURNED

Respectfully submitted,

Kim Sheridan-Dugmore
Village Clerk