

## ROUND LAKE VILLAGE BOARD OF TRUSTEES MEETING HELD AUGUST 17, 2016

**PRESENT:** Mayor Dixie Lee Sacks  
Trustee Thomas Bergin  
Trustee Heidi Parker

Trustee Christopher Nellissen  
Trustee Gary Putman

**ALSO PRESENT:** Superintendent John Stevenson  
CEO Peter Sheridan  
Cindy Sabia  
Wayne Beale  
Deborah Albrecht  
Jim Johnson  
Kevin Dailey

Chief Frank Mazza  
Nick Dean  
Steven Sabella  
Diane Marchand  
Jonathan Albrecht  
Corliss Robichaud  
Mue Ziegler

Mayor Sacks called the regular meeting of the Village Board to order at 7:00pm  
The pledge of allegiance was recited.

### **PUBLIC COMMENT PERIOD**

No one requested to address the Board.

### **REPORTS**

#### Superintendent Stevenson

- Water system is good – results are not back on the stage 2 disinfection byproducts test
- Sewer system is good
- Rear tires to be replaced on the F350
- Bench installed at lake front
- Quote on sidewalk through Scott Park from Arnow Paving \$12,375.00  
size is 5 ft wide x 150 ft long and 6” thick

#### Animal Control Officer

- There have been calls about a dog getting out at 21 Wesley Avenue. Owner has not been addressed.

#### Fire Chief Mazza (report attached)

- Chief Mazza stated they were busy and had 23 calls in July
- The Fire Dept. participated in a few parades in July and the Malta Summer Days program

Trustee Nellissen asked about fire alarm system calls. Chief Mazza stated that this has increased calls by about 5% only. Trustee Nellissen asked if Malta imposes fines after a certain number of false alarms. Chief Mazza stated the Malta does not have anything in place to collect fines.

#### Code Enforcement Officer Sheridan (report attached)

CEO Sheridan stated at Victorian Landings, 7 COs were issued and 13 units are under construction. He went on to note that 2 building permits were issued at Griffin's Ridge – 1 is still pending and ready for pick up. CEO Sheridan also stated that he had an issue with the foreclosed property at 24 Burlington Avenue. The maintenance company from the bank broke the lock on the adjacent garage thinking it was theirs – it was not (20 Burlington). They replaced the lock and CEO Sheridan informed the garage's owner what happened.

#### Veteran's Committee

Mayor Sacks stated the Veteran's Committee is requesting \$1,000 to replace the next batch of bricks at the Memorial.

#### WRLIS

President Albrecht stated that the Markets at Round Lake fundraiser for the library was completed thanks to the DPW, John Stevenson, Village volunteers and Committee Members. It was a very successful event with 75 vendors in 4 markets. Approximately \$3200 profit at the book sale which is up from \$2000 from the previous year. There were some minor parking problems. There were no problems with alcohol or music and the noise level was very reasonable. Ms. Albrecht noted that there were a number of issues with the Board and she presented a letter to Dixie and the Board that was later withdrawn.

Ms. Albrecht gave her letter of resignation as parking enforcement officer. Mayor Sacks thanked her for her service.

#### Auditorium

Nothing for this meeting

#### **OLD BUSINESS**

##### 26 Albany Avenue

Attorney Peterson stated the Cottrells have a pending appeal with the Zoning Board of Appeals in September. The Village has started a case with 26 Albany Ave LLC in Supreme Court of Saratoga County.

##### Parking & Drainage Improvements

The location of Albany and Hedding Avenues is the parking area to be paved.

##### The Mill on Round Lake

Nothing for this meeting

Acceptance of roads – Victorian Landings

Attorney Peterson mentioned we should wait for the Letter of Credit (LOC) from Farone-Amedore. Mayor Sacks asked Attorney Peterson if the Village will take over the roads at that point and he replied, yes. Lamont Engineering finds the LOC to be adequate.

Griffin’s Ridge

Mayor Sacks asked if Belmonte’s signage can stay up past the selling date of the last house. Attorney Peterson read the PDD which stated the sign is to come down 30 days after the selling of the final house. Trustee Nellissen asked if this is a Village Board or Planning Board decision. It is a question of do we want it at all or do we want to see what the sign would look like, Trustee Nellissen asked. Kevin Dailey noted he thought it necessary to keep the sign up while the building and selling was ongoing, but not to keep it up after that point so Griffin’s Ridge can become part of the Round Lake community and not have its own distinct identity. Mayor Sacks stated she would like it to be part of the Village – Trustee Bergin and Trustee Parker agreed.

**RESOLUTION No. 52 OF 2016**

**BE IT RESOLVED** that Village Board will not permit signage at Griffin’s Ridge as per the original PDD legislation **RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Bergin.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

**NEW BUSINESS**

Annual budget/transfers

Mayor Sacks passed out the end of fiscal year budget transfers and explained that the annual report has been completed. She noted that our auditor drafts the annual report and signs that it is balanced. Mayor Sacks also discussed the fund balances.

**RESOLUTION No. 53 OF 2016**

**BE IT RESOLVED** that Village Board accepts the annual report as drafted by our auditor, Jane Woodward CPA. **RESOLVED** by Trustee Bergin, **SECONDED** by Trustee Nellissen.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

Trustee Bergin asked how long the Village holds the escrow money in the Homeowners Association for Victorian Landings. Mayor Sacks stated she would look into it. Trustee Bergin also questioned the 5 year expenditure cap for DPW equipment. Mayor Sacks stated the Village would be paying off the BAN this year. Mayor Sacks distributed the final trial balances for the fiscal year ending 5/31/16.

Mayor Sacks noted the Chevy Tahoe belonging to Chief Mazza is to be sold to the Lake George Fire Department in the next few weeks.

#### **RESOLUTION No. 54 OF 2016**

**BE IT RESOLVED** that the Village will sell the 2010 Chevy Tahoe Chief's car to the Lake George Fire Department for \$15,000 **RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Bergin.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

#### **RESOLUTION APPROVED**

#### **NEW BUSINESS - CONTINUED**

##### Drainage Project

Mayor Sacks commented that the bids for the Andrews/Cleveland Avenue drainage project have been received and Tholin Trucking and Excavation, Inc. was the low bidder. Tholin has done jobs for the Village and has been very easy to work with. The Board needs to review and adopt the environmental assessment form.

#### **RESOLUTION No. 55 OF 2016**

**BE IT RESOLVED** WHEREAS, the Board of Trustees of the Village of Round Lake (Village) intends to install new drainage infrastructure and replace existing drainage infrastructure along George Ave., Cleveland Ave, and Andrews Ave. (hereinafter called "the Project") to alleviate ponding in poorly drained areas and to repair dilapidated drainage infrastructure.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF ROUND LAKE AS FOLLOWS:

The Board of Trustees intends to proceed with the Project to alleviate poor roadside drainage and replace dilapidated drainage infrastructure along George Ave., Cleveland Ave., and Andrews Ave.; and

The Board of Trustees, pursuant to 6 NYCRR Part 617, has designated itself as Lead Agency, and will conduct an environmental review to assess the impacts of the proposed project.

The Board of Trustees has determined that the project is an Unlisted Action pursuant to the State Environmental Quality Review Act (SEQRA), Article 8 of the New York Environmental Conservation law and its implementing regulations, 6 NYCRR Part 617; and

The Board of Trustees hereby instructs the Mayor, with the assistance of the Village’s consulting engineer to complete a Short Environmental Assessment Form to help assess the potential environmental impacts of the proposed project.

**RESOLVED** by Trustee Bergin, **SECONDED** by Trustee Putman.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

Mayor Sacks discussed stated that the sealed bids were opened on August 16, 2016 at 3pm. Tholin Trucking and Excavation Inc. was the low bidder at \$91,000 for the Andrews/Cleveland Avenue project and \$16,450 for the George Avenue project. Mayor Sacks noted that \$95,000 would be coming out of CHIPS and the remaining \$12,450 would come out of drainage budget.

**RESOLUTION No. 56 OF 2016**

**BE IT RESOLVED WHEREAS**, The Board of Trustees of the Village of Round Lake (“Village”) has issued solicitations for sealed bids for the construction of the Cleveland Ave. Drainage Improvements Project (“Project”) as set forth in the bid documents prepared by Lamont Engineers P.C.; and

**WHEREAS**, Lamont Engineers P.C. has reviewed the submitted bids for Cleveland Ave. Drainage improvements and has identified Tholin Trucking & Excavation, Inc. of Ballston Spa, New York as the lowest responsive and responsible bidder and has recommended that the Village Board award the Base Bid of Cleveland Ave. Drainage Improvements in the amount of Ninety One Thousand and 00/100 Dollars (\$91,000.00); and

**NOW, THEREFORE BE IT RESOLVED**, that the Village Board does hereby award the Base Bid of Contract Cleveland Ave. Drainage Improvements to Tholin Trucking & Excavation, Inc. in the amount of Ninety-One Thousand and 00/100 Dollars (\$91,000.00), and be it further **RESOLVED**, that the Village Board authorizes and directs the Mayor to execute the related contract documents, any other documents necessary to implement the intent of the foregoing resolutions in a form acceptable to Lamont Engineers P.C. and the Village Attorney as appropriate.

**RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Putman.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**Mayor Sacks**

**RESOLUTION APPROVED**

**RESOLUTION No. 57 OF 2016**

**BE IT RESOLVED** That the Village Board awards Tholin Trucking and Excavation Inc. the George Avenue drainage project at a cost of \$16,450 **RESOLVED** by Trustee Bergin, **SECONDED** by Trustee Nellissen.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

Sidewalk through Scott Park, Orient Park improvements

Mayor Sacks mentioned adding a pathway through Scott Park noting that everyone loves the stamped brick walkway from Fletcher Ave to Albany Ave. Superintendent Stevenson gave an estimate from Arnow Paving 12,375.00 Mayor Sacks stated that it could come out of the Parkland fund. Trustee Bergin asked what is proposed. Mayor Sacks stated it will improve the park. Stevenson added that the existing path is worn down. A new path would be created with pressed concrete as the other pathway is and follow a line on the outside of the trees as to not interfere with the tree roots. Trustee Parker asked if the trees would be ok with new concrete being poured. Discussion ensued.

Mayor Sacks also mentioned that her ‘Flower Angels’ (Diane Marchand, Nancy Theissen, Pat Saunders and Linda Milkins) had approached her about adding some bushes and mulch to Orient Park. Diane Marchand estimated the cost would not exceed \$500. Trustee Nellissen noted that the bushes and mulch should not be placed near future parking area. Ms. Marchand explained the layout and stated it would not interfere at all with possible future parking areas.

**RESOLUTION No. 58 OF 2016**

**BE IT RESOLVED** That the Village Board allows spending up to \$13,000 on a new pathway through Scott Park and landscaping improvements to Orient Park. **RESOLVED** by Trustee Bergin, **SECONDED** by Trustee Nellissen.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

Griffin's Ridge – 9 Building lots

Mayor Sacks asked if we need to amend the PDD to accept a monetary sum in place of the 9 building lots. Attorney Peterson will write up the local law.

**RESOLUTION No. 59 OF 2016**

**BE IT RESOLVED** that the mayor is authorized to enter into a contract on behalf of the Village of Round Lake, in a form approved by the Village Attorney, for the sale of the nine (9) building lots referred to in Article XV of Local Law No. 2 of 2013 (as amended) for the sum of \$400,000.00, payable over the period of four years without interest in equal payments. **RESOLVED** BY Trustee Putman **SECONDED** by Trustee Bergin

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

DPW BAN

Mayor Sacks discussed going ahead and paying off the BAN (due in September 2016) out of the DPW equipment fund so we don't have to bond it. Discussion ensued.

**RESOLUTION No. 60 OF 2016**

**BE IT RESOLVED** That the Village Board instructs the Mayor to pay off the DPW BAN from the DPW capital projects fund next month. **RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Parker.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

**CORRESPONDENCE**

Mayor Sacks read a letter from Aaron Marquise of Marquise Productions (circus) thanking us for the opportunity to perform and for having Rachel Ziegler-Sheridan and Terry Conrad run the Auditorium.

**VILLAGE ATTORNEY**

Nothing for this meeting.

**VILLAGE TRUSTEES**

Nothing for this meeting.

**APPROVAL OF MINUTES**

**RESOLUTION No. 61 OF 2016**

**BE IT RESOLVED** That the minutes from 7/20/2016 are approved. **RESOLVED** by Trustee Parker, **SECONDED** by Trustee Nellissen.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - abstain**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

**RESOLUTION No. 62 OF 2016**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorize payment of the following abstracts:

Abstract #712 of 2016 in the amount of \$29,039.84 general fund, \$844.00 water fund, and \$188.70 sewer fund for a total of \$30,072.54 Abstract #811 of 2016 in the amount of \$28,726.76 general fund, \$10,632.60 water fund and \$260.00 sewer fund for a total of \$39,619.36

**RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Putman

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

Mayor Sacks addressed keeping one Board meeting per month. She asked the Board what they thought. Trustee Parker asked if there had been any negative feedback. Mayor Sacks replied that there had not been. Trustee Bergin said to continue with one meeting on the third Wednesday for the time being. He also noted that an extra meeting could be called if it was deemed necessary.



**RESOLUTION No. 63 OF 2016**

**BE IT RESOLVED** That a single Village Board of Trustees meeting will be held each month, on the third Wednesday, until further notice. **RESOLVED** by Trustee Bergin, **SECONDED** by Trustee Nellissen.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

**MOTION** by Trustee Putman to go into Executive Session **SECONDED** by Trustee Parker.

**MOTION APPROVED**

**MOTION** by Trustee Bergin to return to Regular Session **SECONDED** by Trustee Nellissen.

**MOTION APPROVED**

**RESOLUTION No. 64 OF 2016**

**BE IT RESOLVED** that the Village of Round Lake Trustees accepts new member Scott Runkle to the Fire Department effective 8/17/2016, **RESOLVED** by Trustee Nellissen, **SECONDED** by Trustee Bergin.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker - aye**

**RESOLUTION APPROVED**

**ADJOURN MEETING**

**MOTION** by Trustee Bergin to adjourn the meeting at 8:24 pm.

**MEETING ADJOURNED**

Respectfully submitted,

Kim Sheridan-Dugmore  
Village Clerk