

## ROUND LAKE VILLAGE BOARD OF TRUSTEES MEETING HELD MAY 18, 2016

**PRESENT:** Mayor Dixie Lee Sacks  
Trustee Thomas Bergin  
Trustee Heidi Parker - absent

Trustee Christopher Nellissen  
Trustee Gary Putman

**ALSO PRESENT:** Superintendent John Stevenson  
CEO Peter Sheridan  
Victor Isca  
Steve Sabia

Chief Frank Mazza  
Ken Rawley  
Cindy Sabia  
Nick Dean

Mayor Sacks called the regular meeting of the Village Board to order at 7:00pm  
The pledge of allegiance was recited.

### **PUBLIC COMMENT PERIOD**

No one was present to address the Board.

### **REPORTS**

#### Superintendent Stevenson

- The Annual Water Report is done and will be in the newsletter
- Water quality samples have been taken and sent to two labs, JH Consulting & CNA
- The water meter readings have been taken
- The sewer system has been fine
- Boat launch has been mulched and readied for the season
- Storm basin on Kingsley near the Methodist Church has been repaired
- Topsoil was added at the Galloway's house
- Drainage work ready to bid @ Andrews and Cleveland Avenues
- All preparations are set for Memorial Day ceremony
- General cleanup and routine maintenance ongoing
- DPW will borrow 50 chairs from the Fire Dept. for Memorial Service
- Ditching started, rock added to infall and outfall to prevent erosion

#### Animal Control Officer

- No calls

#### Fire Chief Mazza

- Chief Mazza stated that it has been a busy month
- The Malta parade is next Monday 5/23/16
- Rescue on Round Lake ended well; two kids rescued after kayak incident
- Mazza asked who controls the boat launch. Requested the Village paint 'no parking' in the launch area. Superintendent Stevenson stated he would price out stencils. Mazza

asked if a second launch spot could be added at the water's edge to make it easier for rescue vehicles. Attorney Peterson stated that we would need a permit from DEC. Mayor Sacks stated she could call DEC for permission. Discussion ensued.

#### Code Enforcement Officer Sheridan

- CEO Sheridan stated he has received 18 new building permits (15 from Victorian Landings).
- One Certificate of Occupancy (COO) was issued this week
- A stop work order was issued to a resident who had not called Dig Safely
- CEO Sheridan is also handling a dumping issue with another resident
- CEO Sheridan noted that Van Auken is replacing the old concrete structure in the woods off Peck Avenue. Superintendent Stevenson noted he had spoken with Van Auken about replacing it.

#### Veteran's Committee

- Victor Isca stated that he is all set with Memorial Day celebration plans
- Bricks have arrived and he is installing them prior to the celebration

#### Auditorium

- The 2016 Auditorium season brochures are ready to print

### **OLD BUSINESS**

#### Albany Avenue

CEO Sheridan rejected the Cottrell's proposal to the ZBA this month. He told them to come back with official drawings with measurements.

#### Parking & Drainage Improvements

Superintendent Stevenson stated he has not gotten a price on the parking lot on Troy Ave near Orient Park.

#### Foreclosed Properties

CEO Sheridan stated that 4 Troy Avenue is to be cleaned and the bank will do whatever it takes to avoid being ticketed. CEO Sheridan mentioned that he was told that someone broke into 4 Bowman Avenue. The auction for this house was yesterday.

#### The Mill on Round Lake

Attorney Peterson discussed CEO Sheridan getting an operating permit from Wayne Beale. Trustee Bergin asked if the Village gets a yearly notice from the State Liquor Authority. CEO Sheridan is to call the state to determine why the Village is not getting notified.

### **NEW BUSINESS**

## Sheds

CEO Sheridan distributed regulations to the Board for review.

He stated that the Village should regulate the size of the sheds it allows. Trustee Bergin agreed and said that residents need to conform to reasonable standards and the Village will need to set standards on what size lot a resident needs to have in order to be allowed to have a shed as well as how many sheds a resident may have. Mayor Sacks noted that residents who want sheds might need to have a survey. CEO Sheridan doesn't think the Zoning Board would need to get involved. Trustee Nellissen questioned what the permit fee would be. CEO Sheridan stated he would fine tune the proposed policy and report back to the Board. Discussion ensued about plastic sheds, landscaping to camouflage sheds and painting sheds to match the owner's home.

CEO Sheridan mentioned that Quonset huts are temporary structures and are permitted to stand for 180 days. Trustee Bergin stated that we should add this to our new policy and to the Village's code. Mayor Sacks noted that we will add this to the newsletter so the public knows. Mayor Sacks stated that we would need a public hearing when the policy is ready.

## Recreational vehicles

CEO Sheridan distributed a handout for the vehicles in question for the Board to review.

Mayor Sacks asked CEO Sheridan to fine tune the proposed policy for the Public Hearing. Mayor Sacks and Trustee Bergin anticipate storage problems with village residents. Trustee Bergin noted that the Board should send suggestions to CEO Sheridan.

**CORRESPONDENCE Nothing** for this meeting

**VILLAGE ATTORNEY Nothing** for this meeting

## **VILLAGE MAYOR**

Mayor Sacks suggested that the Village Board meet once per month on the third Wednesday for the months of June through September 2016 instead of the regular two meetings per month. She noted that an emergency meeting could always be called if required.

**MOTION** by Trustee Bergin to approve new summer schedule for Village Board Meetings whereas the Board will only meet on the third Wednesday of each month from June through September 2016, **SECONDED** by Trustee Nellissen **MOTION APPROVED**

## **VILLAGE TRUSTEES**

Trustee Nellissen asked if the John Carl Linen's shed has come up for auction. Mayor Sacks noted that the shed would be perfect for DPW storage. She noted that the taxes have been paid on the property. Discussion ensued about finding out who owns it now.

Trustee Putman asked if the Village can purchase a 'yield to pedestrians' sign for the crosswalk at the Zim Smith Trail and Curry Road. Superintendent Stevenson said he would look into installing something for the season.

**RESOLUTION No. 39 OF 2016**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorize payment of the following abstracts:

Abstract #411 of 2016 in the amount of \$46,280.19 general fund, \$0 water fund, and \$0 sewer fund for a total of \$ 46,280.19 Abstract #412 of 2016 in the amount of \$7,354.52 general fund, \$19,779.02 water fund and \$196.77 sewer fund for a total of \$27,330.31

**RESOLVED** by Trustee Bergin, **SECONDED** by Trustee Nellissen.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker**

**RESOLUTION APPROVED**

**MOTION** by Trustee Nellissen to go into Executive Session to discuss Fire Dept. applications and a personnel matter, **SECONDED** by Trustee Bergin. **MOTION APPROVED**

**MOTION** by Trustee Bergin to exit Executive Session, **SECONDED** by Trustee Nellissen.  
**MOTION APPROVED**

**RESOLUTION No. 40 OF 2016**

**BE IT RESOLVED** that the Village of Round Lake Trustees approve several changes to the personnel policy to take effect on 6/1/2016.

**WHEREAS** John Shafts will receive a \$0.50/hour increase to his regular salary and

**WHEREAS** John Shafts and James Johnson will pay for 25% of the monthly health insurance premium for the 2<sup>nd</sup> person (reduced from 50%)

**RESOLVED** by Trustee Bergin, **SECONDED** by Nellissen.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker**

**RESOLUTION APPROVED**

**RESOLUTION No. 41 OF 2016**

**BE IT RESOLVED** that the Village of Round Lake Trustees accepts new members Brian Wright and Ed Jacobs to the Fire Department effective 5/18/2016,  
**RESOLVED** by Trustee Bergin, **SECONDED** by Nellissen.

**Trustee Nellissen – aye**  
**Trustee Putman – aye**  
**Mayor Sacks**

**Trustee Bergin - aye**  
**Trustee Parker**

**RESOLUTION APPROVED**

**ADJOURN MEETING**

**MOTION** by Trustee Bergin to adjourn the meeting at 8:15 pm.

**MEETING ADJOURNED**

Respectfully submitted,  
Kim Sheridan-Dugmore, Village Clerk